



Meeting Agenda

Project: RSU 24 Sumner Memorial Middle / High School
Date: June 24, 2020
Attendees:
Purpose: Building Committee Meeting

Topic	Agenda	Action
Minutes	1. Approve meeting minutes from May Meeting	
CHA work update	2. Schedule: <ul style="list-style-type: none">- Construction Subcommittee 6/26- SBOE 7/15- Bid drawings available 7/20 3. Project is on budget 4. Cx Agent has reviewed drawings and provided comments 5. DOE has reviewed drawings and provided comments 6. CHA requests the committee vote to authorize CHA to put the project out to bid.	
Other Business	7. Owner's Representative hired with the Department of Education	
Next Meeting	8. July 21, 2020 @ 6pm	



Meeting Minutes

Project: RSU 24 Sumner Memorial Middle / High School
Date: May 19, 2020
Attendees:
Purpose: Building Committee Meeting

Topic	Agenda	Action
Minutes	<ol style="list-style-type: none"> 1. Approve meeting minutes from April Meeting <ul style="list-style-type: none"> - Keith made a motion to approve the minutes; Janet seconded. - After no further discussion, the minutes were approved 	
CHA work update	<ol style="list-style-type: none"> 2. Kathy reviewed the bidding and construction schedule, including State Board of Education approvals process 3. Kathy reviewed with the committee of 8 contractors who submitted to be considered for prequalification 4. Reviewed the filed sub bidders for this project 5. Kathy also requested that the committee appoint a small subcommittee to review and approve change orders. <ul style="list-style-type: none"> - The committee suggested that Michael be authorized to do this - Allison made the motion and Andrea seconded. Motion was carried 6. Kathy reviewed considerations that have been designed into the building that will help mitigate transmission of Covid-19 including general building safety, handwashing station at the cafeteria, and HVAC considerations. Also reviewed were considerations not yet designed in the building, including technology solutions to enhance distant learning 7. Also reviewed were adaptable solutions for the cafeteria serving line that can be easily added at a later date if warranted. 8. DOE approved adding card reader access points at the cross corridor doors surrounding the lobby in order to facilitate remote lockdown capabilities. 9. Kathy presented an updated version of the digital monument sign, incorporating comments from previous meetings and feedback. 	
Other Business	<ol style="list-style-type: none"> 10. David reported out on expenses to date and the balance sheet. 	



Meeting Minutes

Topic	Agenda	Action
Next Meeting	11. June 16 at 6pm via Zoom	